



## Housing and Community Affairs Committee

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### Committee Members

Mike Laster (Chair)  
Dwight A. Boykins  
Michael Kubosh  
Mike Knox

Robert Gallegos (Vice Chair)  
David W. Robinson  
Karla Cisneros

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### AGENDA

Tuesday, July 18, 2017, 9:30 AM  
City Hall Council Chambers

Call to Order/Welcome Remarks – Council Member Mike Laster, Chair

**I. Child Care Council of Greater Houston Homeless Services Program Contract Amendment**

Presentation:

- Tom McCasland, Director, Housing and Community Development Department
- Melody Barr, Deputy Assistant Director

**II. Adding Acquisition as Approved Use for Economic Development Initiative (EDI) grant / Section 108 Loan Guarantee**

Presentation:

- Tom McCasland, Director, Housing and Community Development Department
- Derek Sellers, Deputy Assistant Director

**III. New Single Stream Processing Contract**

Presentation:

- Harry Hayes, Director, Solid Waste Management Department
- Sarah Mason, Division Manager, Recycling and Environmental Services

**IV. Public Comments**

Action may be taken on any or all of the above items.

Committee meetings are open to the public.

For information about this committee, contact Jeremy Harris, 832.393.3369.

TO: Mayor via City Secretary REQUEST FOR COUNCIL ACTION

CCC 2017 - ESG 2<sup>nd</sup> Amendment

<b>SUBJECT:</b> An Ordinance authorizing a \$165,281.28 Second Contract Amendment between the City of Houston and Child Care Council of Greater Houston Inc. to administer the City's Homeless Services Program		<b>Category</b>	<b>Page</b> 1 of 1	<b>Agenda Item</b> # 1.
<b>FROM:</b> Tom McCasland, Director Housing and Community Development Department		<b>Origination Date</b> 6/30/17	<b>Agenda Date</b>	
<b>DIRECTOR'S SIGNATURE:</b>		<b>Council Districts affected:</b> All		
<b>For additional information contact:</b> Roxanne Lawson Phone: 832-394-6307		<b>Date and identification of prior authorizing Council action:</b> 03/20/16 (O) 2016-0315; 03/29/17 (O) 2017-223		

**RECOMMENDATION:** Approval of an Ordinance authorizing a \$165,281.28 Second Contract Amendment between the City of Houston and Child Care Council of Greater Houston Inc. to administer the City's Homeless Services Program

<b>Amount of Funding:</b>  \$165,281.28	<b>Finance Budget:</b>
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**SOURCE OF FUNDING:**       General Fund       Grant Fund       Enterprise Fund  
 Emergency Solutions Grants (ESG) – Fund 5000

**SPECIFIC EXPLANATION:**

The Housing and Community Development Department (HCDD) recommends approval of a Second Contract Amendment between the City of Houston and Child Care Council of Greater Houston Inc. (CCC) to administer the City's Homeless Services Program (HSP). The City will grant CCC an additional \$165,281.28 in unallocated ESG funds to provide services for approximately 206 additional homeless persons.

The HSP is designed to address the needs of families and individuals who are homeless or at risk of becoming homeless. HSP activities include: emergency shelter for individuals, families, and persons fleeing domestic violence; medical and mental health services; assistance in obtaining permanent housing; assistance in obtaining services or benefits; and assistance with short-term rent and utility payments to prevent eviction or termination of services.

CCC administers nine nonprofit homeless services agencies that were selected through a Request for Proposal process. The additional funding will be distributed to seven of the nine agencies that are specifically contracted to provide emergency shelter and/or rapid rehousing for persons fleeing domestic violence. These seven agencies are: Bay Area Turning Point, The Bridge Over Troubled Waters, Covenant House, Fort Bend County Women's Center, Houston Area Women's Center, Salvation Army, and SEARCH Homeless Services.

CCC also processes reimbursement requests, monitors providers for performance and compliance with HUD regulations, and provides technical assistance and training. The City funds 100% of the costs for this program.

Category	Contract Amount	Percentage
Administration	\$0	0%
Program Services	\$165,281.28	100.00%
<b>Total</b>	<b>\$165,281.28</b>	<b>100.00%</b>

HCDD conducted a Request for Proposals for Homeless Services Program administrative services for fiscal year 2015. CCC was selected as the Administrative Agency. The City renewed this contract for fiscal year 2016, and approved a First Contract Amendment on March 29, 2017, for the period of March 1, 2017 – April 30, 2018. This Second Contract Amendment provides additional funding for the same period.

This item was reviewed by the Housing and Community Affairs Committee on July 18, 2017.

TM:MB:RLJ

cc: Legal Department, Mayor's Office, City Secretary, Finance Department

REQUIRED AUTHORIZATION		
<b>Finance Director:</b>	<b>Other Authorization:</b>	<b>Other Authorization:</b>

TO: Mayor via City Secretary

**REQUEST FOR COUNCIL ACTION**

<b>SUBJECT:</b> An Ordinance authorizing the additional use of acquisition for the HUD-financed Economic Development Initiative (EDI) grant / Section 108 Loan Guarantee		<b>Category #</b>	<b>Page 1 of 1</b>	<b>Agenda Item # II.</b>
<b>FROM (Department or other point of origin):</b> Tom McCasland Director Housing and Community Development Department		<b>Origination Date</b> 07/03/17	<b>Agenda Date</b> 08/16/2017	
<b>DIRECTOR'S SIGNATURE:</b>		<b>Council District(s) affected:</b>		
<b>For additional information contact:</b> Roxanne Lawson Phone: 832-394-6307		<b>Date and identification of prior authorizing Council action:</b> 03/29/1995 (O) 1995-0349; 09/23/1997 (O) 1997-1167; 01/07/2007 (O) 2007-0176; 08/08/2012 (O) 2012-0699; 06/11/2014 (O) 2014-0572; 08/24/2016 (O); 2016-0639		
<b>RECOMMENDATION: (Summary)</b> Approval of an Ordinance authorizing the additional use of acquisition for the HUD-Financed Economic Development Initiative (EDI) grant / Section 108 Loan Guarantee				
<b>Amount of Funding:</b> No Funding			<b>Finance Budget:</b>	
<b>SOURCE OF FUNDING</b> <input type="checkbox"/> General Fund <input type="checkbox"/> Grant Fund <input type="checkbox"/> Enterprise Fund <input type="checkbox"/> Other				
<p><b>SPECIFIC EXPLANATION:</b> HCDD is requesting the additional use of acquisition of real property for its Economic Development Initiative (EDI) grant / Section 108 loan guarantee. The EDI grant / Section 108 loan guarantee, funded by the U.S. Department of Housing and Urban Development (HUD), allows for investment of federal EDI grant funds within the defined area called Enhanced Enterprise Community (EEC). Houston's EEC encompasses downtown and parts of Midtown, Near Northside, East End, and Fourth, Fifth, and Sixth Wards.</p> <p>EDI grants can only be awarded in the EEC for Houston. EDI projects must also contain Section 108 loan guarantees of at least 25%. When there is no EDI grant, the loan funds can be used for projects outside the EEC.</p> <p>The EDI grant / Section 108 loan guarantee has previously funded such projects as the Crown Plaza, Rice Lofts and Magnolia Hotel. Most recently, the downtown JW Marriott Hotel received such funding and repaid the Section 108 loan within 12 months of opening. The City of Houston is currently pursuing assisting with the development of a full service grocery store within a portion of the EEC that also lies within a low- to moderate-income area.</p> <p>HUD requires HCDD to list broader activities and more specific uses for funds. HCDD requests Council approve the following activities and uses:</p> <ul style="list-style-type: none"> <li>• Seven activities: Micro Enterprise Loan Program; Revolving Loan Program; Special Development Project Fund; Acquisition of real property for economic development uses; Public Facilities (except for buildings of the general conduct of government); Single Family Rehabilitation and Replacement Program; and Multifamily Housing Program.</li> <li>• Specific uses: Acquisition of improved or unimproved real property in fee or by long-term lease, including acquisition for economic development purposes (§570.703(a)); payment of interest on obligations guaranteed through the Section 108 program (§570.703(c)); payment of costs associated with private sector financing of debt obligations guaranteed under Section 108 (§570.703(g)); economic development activities (§570.703(i)); debt service reserve to be used in accordance with requirements specified in Contract for Loan guarantee assistance (§570.703(k)); and acquisition, construction, reconstruction, rehabilitation, or historic preservation, or installation of public facilities (except for buildings of the general conduct of government) (§570.703(l)).</li> </ul> <p>HCDD published a 30-day public notice in the Houston Chronicle on Wednesday, July 12, 2017. To date, no comments have been received.</p> <p>The Housing and Community Affairs Committee reviewed this item on July 18, 2017.</p>				
TM:DS:PC				
cc: City Secretary    Legal Department    City Attorney    Finance Department				
<b>REQUIRED AUTHORIZATION</b>				
<b>Finance Director:</b>		<b>Other Authorization:</b>		<b>Other Authorization:</b>



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 6/21/2017

T25967-Single Stream Recycling Processing Services - ORDINANCE

Agenda Item#:

**Background:**

Request for Proposal for S74-T25967 – Approve an ordinance awarding a contract to Fomento De Construcciones Y Contratas, Inc. DBA FCC SA in an amount not to exceed \$56,974,625.00 for Single Stream Recycling Processing Services for the Solid Waste Management Department ("SWMD").

**Specific Explanation:**

The Director of the Solid Waste Management Department and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a fifteen-year contract, with one five-year option, to FCC SA for Single Stream Recycling Processing Services in the total amount not to exceed \$56,974,625.00 for the Solid Waste Management Department.

The scope of work requires the Contractor to provide all facilities, equipment, labor and services required to receive, sort, process, store, use and/or market recyclable materials collected by City crews and delivered to a Materials Recovery Facility ("MRF").

The Request for Proposal (RFP) was advertised in accordance with the requirements of the State of Texas bid laws. Twenty-eight (28) prospective respondents downloaded the solicitation document on the Strategic Procurement Division's e-bidding website, and as a result, proposals were received from Waste Management, BFI Waste Services of Texas, LP, Fomento De Construcciones Y Contratas, Inc. DBA FCC SA, Independent Texas Recyclers, and Friedman Recycling. The evaluation committee consisted of four (4) members from the Solid Waste Management Department, one (1) member from the Finance Department, one (1) member from the Legal Department, and one (1) member (Professor) from Texas Southern University. The proposals were evaluated based on the following criteria:

1. Responsiveness of the Proposal
2. Experience and Qualifications
3. Proposed Plan/Overall Operational Plan
4. Accessibility of Location
5. Recovery Rate of Current Commodities
6. Plastic Bags and Film
7. Glass
8. Increasing Other Commodities
9. Price (Fee and Revenue Schedule)
10. Financial Capacity
11. M/WBE Plan

FCC SA was deemed the best respondent.

**M/WBE Participation:**

The request for proposal was issued as a goal-oriented contract with a 11% M/WBE participation level. FCC SA has designated the below-named company as its certified M/WBE subcontractor:

<u>Name</u>	<u>Type of Work</u>	<u>Dollar Amount</u>	<u>Percentage</u>
Taylor Smith Consulting, LLC	Staffing Services	\$7,406,701.00	13%

**Pay or Play Program:**

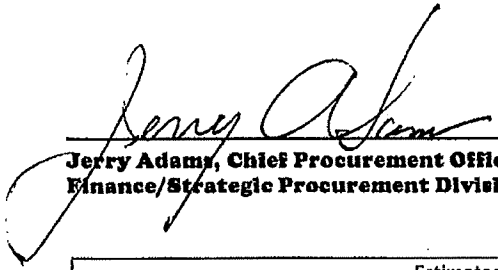
The proposed contract requires compliance with the City's "Pay or Play" ordinance regarding health benefits for employees of City contractors. In this case FCC SA will provide health benefits to covered eligible employees in compliance with City policy.

**Hire Houston First:**

The proposed contract requires compliance with the City's "Hire Houston First" ordinance that promotes economic opportunity for Houston Businesses and support job creation. In this case the proposed contractor FCC SA does meet the requirements of HIF designation.

**Fiscal Note:**

Funding for this item will be included in the FY19 Budget. Therefore, no Fiscal Note is required as stated in the Financial Policy Ordinance 2014-1078.

  
**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

**Department Approval Authority**

Estimated Spending Authority			
DEPARTMENT	FY2018	OUT YEARS	TOTAL
Solid Waste Management	\$-0-	\$56,974,625.00	\$56,974,625.00

**Amount of Funding:**

**\$56,974,625.00**

Recycling Revenue Fund (2305)

**Contact Information:**

NAME:	DEPARTMENT/DIVISION	PHONE
Richard Morris, Division Manager	FIN/SPD	(832) 393-8736
Elnora Williams, Sr. Procurement Specialist	FIN/SPD	(832) 393-0209
Harry Hayes, Director	SWMD	(832) 393-0454

**ATTACHMENTS:**

Description	Type
<u>Form A</u>	Backup Material
<u>Form B</u>	Backup Material
<u>POP 1</u>	Backup Material
<u>POP 2</u>	Backup Material
<u>Drug Forms</u>	Backup Material
<u>Affidavit of Ownership</u>	Backup Material
<u>Funding Information</u>	Backup Material
<u>M/WBE</u>	Backup Material