

From: [Goldberg, Mark](#)
To: [Hatten, Shelia](#)
Cc: [Bastida Ramos, Austin](#)
Subject: RE: Food Drive Speaking Request Letter for your approval
Date: Tuesday, June 23, 2020 5:15:40 PM

Yes, that's fine.

Mark

From: Hatten, Shelia
Sent: Tuesday, June 23, 2020 4:57 PM
To: Goldberg, Mark <GOLDBERG_MARK@dao.hctx.net>; Bastida Ramos, Austin <BASTIDARAMOS_AUSTIN@dao.hctx.net>
Subject: FW: Food Drive Speaking Request Letter for your approval

Mark/Austin –

Kim approved an hour ago.

Mark – it is being sent under KO's name, correct? If so, I am ready to send when you respond.

Thanks,
SH

From: Ogg, Kim
Sent: Tuesday, June 23, 2020 4:24 PM
To: Hatten, Shelia <HATTEN_SHELIA@dao.hctx.net>
Subject: RE: Food Drive Speaking Request Letter for your approval

Yes, I approved it about an hour ago. Thank you.

Best regards,

Kim K. Ogg



Hon. Kim K. Ogg
Harris County District Attorney
Office of the Harris County District Attorney
1201 Franklin, Suite 600
Houston, TX 77002
Phone: 713-274-5810
Fax: 713-755-6774
Email: ogg_kim@dao.hctx.net



From: Hatten, Shelia
Sent: Tuesday, June 23, 2020 2:36 PM
To: Ogg, Kim <OGG_KIM@dao.hctx.net>
Subject: FW: Food Drive Speaking Request Letter for your approval

Kim,

For your approval:

To All Assistant District Attorneys:

The Ministers Coalition of Harris County is hosting their first voter registration drive the morning of June 27th. This will also be a food giveaway. DA Kim Ogg will be speaking at this event and is looking for volunteers to join her in assisting this underserved community.

Part of every employee's performance evaluation includes a grade for personal development. This includes community activities and volunteering for projects like this.

Please reply to this email to volunteer and for further details.

Thank you,

Mark Goldberg

-----Original Message-----

From: Hatten, Shelia

Sent: Friday, June 19, 2020 6:38 PM

To: Goldberg, Mark <GOLDBERG_MARK@dao.hctx.net>

Cc: Boykins, Dwight <BOYKINS_DWIGHT@dao.hctx.net>; Bastida Ramos, Austin <BASTIDARAMOS_AUSTIN@dao.hctx.net>

Subject: RE: Food Drive Speaking Request

Mark -

Kim would like for you to create a letter to all employees asking for 4 volunteers for this event. The volunteers must adhere to the COVID precautions, masks, gloves etc.

Please send KO a copy of the letter prior to sending (copy me).

KO is requesting that you send the letter no later than 5pm on Monday, June 22nd.

Thanks

Shelia

-----Original Message-----

From: Bastida Ramos, Austin

Sent: Tuesday, June 16, 2020 4:30 PM

To: Ogg, Kim <OGG_KIM@dao.hctx.net>

Cc: Hatten, Shelia <HATTEN_SHELIA@dao.hctx.net>; Boykins, Dwight <BOYKINS_DWIGHT@dao.hctx.net>

Subject: FW: Food Drive Speaking Request

Good afternoon,

Below is a forwarded email received from the Community Outreach inbox. I have attached the Event scheduling form with the information filled out.

Please let me know if there is anything else I can do.

Warm Regards,

Austin J. Bastida Ramos
Community Outreach Coordinator
Office of the Harris County District Attorney
500 Jefferson St. Suite 600
Houston, TX 77002
Phone: 713-274-0396
Cell: [REDACTED]
Email: bastidaramos_austin@dao.hctx.net

-----Original Message-----

From: website@dao.hcx.net [<mailto:website@dao.hcx.net>]
Sent: Friday, June 12, 2020 3:36 PM
To: CommunityOutreach <COMMUNITYOUTREACH@dao.hctx.net>
Subject: [Event Request]

(not verified) () sent a message using the contact form at
https://app.dao.hctx.net/contact/event_request.

Contact Name

Minister's Coalition of Harris County and Vicinity

Contact Email

[REDACTED]

Contact Phone (###)###-#####

8322354979

Event Date

Sat, 06/27/2020 - 12:00

Event Time

10:00 a.m

Attending

District Attorney Ogg

Desired Arrival Time of DA's Office Attendee

9:30a.m

Number of Attendees Expected

1000

Name of Event

Mass Food Give-away and Voter Registration Drive

Purpose/Summary

In summary, the Minister's Coalition of Harris County and Vicinity will host it's very first Voter Registration Drive on June 27th at 10:00 a.m. We aim to register as many citizens as possible. We are serving an area that is severely under-served and so your assistance will be needed for additional efforts. Our ministers have vowed to connect our community to resources that would benefit their overall desire to improve our area. Any help will be greatly appreciated.

Event Location

Forest Lawn Missionary Baptist Church
5012 Weaver Rd
Houston, Texas 77016

Host/Attendees

Ricky Bell/ M.D Morrison Sr./ Minister's Coalition of Harris County and
Vicinity

Venue

Outdoor

Attire

Casual

Sponsorship Requested

Yes

DA Ogg: (Check all that apply)

Speaking

Will there be press?

Maybe

Additional Details

7:00 a.m Cars will begin to gather to be served/ Preparations
will begin to serve
9:30 a.m Kim Ogg speaks to the volunteers and thanks them for their service
10:00 a.m Relief Effort Starts

Harris County Pct. 3 will provide the traffic control and security.

A Spaulcer's Bureau Reps



austin

mark
Goldberg

District Attorney External Event SCHEDULING FORM

Return to Shelia Hatten by hand delivery or by email at Hatten_Shelia@dao.hctx.net

Date of Event: 6/27/2020 Time of Event: 7:00AM Duration of Event: 5 hours

Requesting: (Circle all that apply) DA Ogg Representative of DA Office

Desired Arrival Time for DA Ogg: 9:00AM How Many Attendees Expected? _____

Name of Event: Minister's Coalition of Harris County and Vicinity Voter Registration & Food Drive

Event Location: Forest Lawn Missionary Baptist Church 5012 Weaver Rd Houston, TX 77016

Host/Attendees: Minister's Coalition of Harris County and Vicinity / Ricky Bell M.D. Morrison Sr.

Contact Person/Phone/Email #: M.D. Morrison / 832-235-4479

Event Purpose/Summary:

The Minister's Coalition of Harris County and Vicinity is hosting their first voter registration drive. ~~and~~ This will also be a food give away. This request was processed through our Community Outreach inbox. This event is targeting an underserved area. Precinct 3 will provide security.

Is The Event Indoor or Outdoor? Outdoor

The Attire is: (Circle one) Black Tie Formal Business Casual

Sponsorship Requested: Yes X No _____ (If yes forward to Goldberg_Mark@dao.hctx.net)

DA Ogg: (Check all that apply) Speaking: X Length of Speech: 5 Forum: _____

Will There Be Press: Maybe (verbage from request)

Other Relevant Information Attached: Itinerary, Travel Notes, Information Packet, Formal Invitation, Security Concerns...etc.

This portion to be completed by DA Ogg administrative staff:

Date Request Received: _____ Via: _____ By: _____

Accept: _____ Decline: _____ Send Representative: _____